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PEOPLESOFT ENTERPRISE

Oracle's PeopleSoft 8.9 MP1 Campus Community Changes and Updates for CS Bundle #20

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Changes and Updates for CS Bundle #20

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PeopleSoft Enterprise Campus Community Documentation Updates for CS Bundle #20

Note. This document is an update to the *PeopleSoft Enterprise Campus Community Fundamentals 8.9 PeopleBook* and the *PeopleSoft Enterprise Campus Self Service 8.9 PeopleBook*. It describes the Product Update ID #739494 that was posted to Metalink3 in June 2009. Use this document in conjunction with your PeopleBooks to maintain a complete set of documentation.

This document provides information related to updates and fixes delivered with CS Bundle #20. Specifically, it discusses changes related to how to:

- Set up personal attributes.
- Use self-service personal attributes data.
- Manage relationships data.

Setting Up Personal Attributes

This section discusses the new Self Service Ethnicity Setup page for USA-based customers wanting to resurvey their faculty, staff, and students to collect IPEDS information.

See Also

PeopleSoft Enterprise Campus Community Fundamentals 8.9 PeopleBook, "Setting Up Biographical Information," Setting Up Personal Attributes

Page Used to Set Up Personal Attributes

Page Name	Object Name	Navigation	Usage
Self Service Ethnicity Setup	SCC_SS_ETHSTUP_USA	Set Up SACR, Common Definitions, Self Service, Self Service Ethnicity Setup	Allow and configure entry of ethnicity data on self-service pages.

Setting Up Self-Service Ethnicity Options

Access the Self Service Ethnicity Setup page (Set Up SACR, Common Definitions, Self Service, Self Service Ethnicity Setup).

Self Service Ethnicity Setup

Answer Mapping	
*Hispanic	Hispanic/Latino
*Not Hispanic	Not Hispanic
*American Indian or Alaska Native	American Indian/Alaska Native
*Asian	Asian
*Black or African American	Black/African American
*Native Hawaiian or Other Pacific Islander	Native Hawaiian/Other Pacific Islander
*White	White
*No Response	Not Specified

Functional Area Setup	
Functional Area	Student Center
Welcome/Instructions Text	
*Message Set Number	14000
*Message Number	511
Message Text	<p>There are certain governmental recordkeeping and reporting requirements for the administration of civil rights laws and regulations. In order to comply with these laws, students are invited to voluntarily self identify their race or ethnicity.</p> <p>The information obtained will be kept confidential and may only be used in accordance with the provisions of applicable laws, executive orders, and regulations. When reported, data will be aggregated and will not identify any specific individual.</p>

Self Service Ethnicity Setup page (1 of 3)

▼ First Question Text

'Message Set Number' 'Message Number'

Message Text 1) Are you Hispanic or Latino?

▼ Second Question Text

'Message Set Number' 'Message Number'

Message Text 2) What is your race? Select one or more.

▼ Additional Background Information

Collect Additional Information
 Display Primary
 Display Percentage

Background Question Text

Message Set Number Message Number

Message Text (Optional) Which best describes your background? Select one or more.

Ethnic Groups to Display

[Customize](#) | [Find](#) | [View All](#) |

 First 1 of 1 Last

	Ethnic Group	Description		
1	<input type="text" value=""/>		<input type="button" value="+"/>	<input type="button" value="-"/>

Self-Service Ethnicity Setup page (2 of 3)

▼ Ethnicity Page Edit Control

Display Only

Display Only Text

'Message Set Number' 'Message Number'

Message Text If the information is wrong, contact your administrator

Self-Service Ethnicity Setup page (3 of 3)

This new setup component enables institutions to define setup choices for each self-service center – Student, Faculty, or Campus Personal Information. The choices you make here affect the options that appear on the self-service Ethnicity page.

Answer Mapping

The selections made for these seven Answer Mapping values apply to all three self-service centers.

Hispanic

Select the value to be inserted into the Ethnicity records if the person answers *Yes* to the question “Are you Hispanic or Latino?” Only active, current Ethnic Group values with an EEO Ethnic Group = 3 (Hispanic) are returned in this prompt.

Not Hispanic

Select the value to be inserted into the Ethnicity records if the person answers *No* to the question “Are you Hispanic or Latino?” All active, current Ethnic Group values with an EEO Ethnic Group not equal to 6 (Not Specified) are returned in this prompt.

American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, White, and No Response

Select the value to be inserted into the Ethnicity records depending on the user’s responses to the question “What is your race? Select one or more.”

The prompts will return values respective to the EEO Ethnic Group related to the label as follows:

American Indian or Alaska Native returns only active current ethnic groups mapped to an EEO Ethnic Group = ‘5’ (American Indian or Alaska Native).

Asian returns only active current ethnic groups mapped to an EEO Ethnic Group = ‘4’ (Asian).

Black or African American returns only active current ethnic groups mapped to an EEO Ethnic Group = ‘2’ (Black or African American).

Native Hawaiian or Other Pacific Islander returns only active current ethnic groups mapped to an EEO Ethnic Group = ‘7’ (Native Hawaiian or Other Pacific Islander).

White returns only active current ethnic groups mapped to an EEO Ethnic Group = ‘1’ (White).

No Response returns only active current ethnic groups mapped to an EEO Ethnic Group = ‘6’ (Not Specified).

Note. Oracle strongly recommends that you create an appropriate generic ethnic group value for ‘Not Hispanic’ mapped to an EEO Ethnic Group = ‘6’ and that other values selected on this page should be generic ethnic group values. For example, set *Hispanic* as a value for the ‘Yes, Hispanic’ answer or *Asian* for selecting the Asian checkbox when answering the second question.

Functional Area Setup

These fields are specific to the functional area selected – Student Center, Faculty Center, or Campus Personal Information – as determined by the selection made in the Functional Area field.

Functional Area	The functional area you selected on the Self Service Ethnicity Setup search page appears here. It indicates for which component the setup choices apply. The delivered values are <i>Student Center</i> , <i>Faculty Center</i> , and <i>Campus Personal Information</i> .
Welcome Instructions/Text	Enter the Message Set Number and Message Number to appear as introductory text, as well as the specific message to appear in the introductory section of the page. The Message Text field displays the text from the Message Catalog for the selected message number. The delivered message set number and message number for the Welcome Instructions are set as the defaults. The text of this message may be changed using the Message Catalog.
First Question Text	Enter the Message Set Number and Message Number to appear as the first ethnicity question on the page. The Message Text field displays the text from the Message Catalog for the selected message number. The delivered message set number and message number for the First Question are set as the defaults. The text of this message may be changed using the Message Catalog.
Second Question Text	Enter the Message Set Number and Message Number to appear as the follow-up ethnicity question on the page. The Message Text field displays the text from the Message Catalog for the selected message number. The delivered message set number and message number for the Second Question are set as the defaults. The text of this message may be changed using the Message Catalog.
Additional Background Information	
Collect Additional Information	Select this check box to indicate that the system displays a Background Information grid on the Self Service Ethnicity page to collect additional background detail. Collecting additional background information is optional and not required by IPEDS.
Display Primary	Select this check box to indicate that the system displays a Primary column in the Background Information grid.
Display Percentage	Select this check box to indicate that the system displays a Percentage column in the Background Information grid.

Background Question Text If you selected the **Collect Additional Information** check box, enter the **Message Set Number** and **Message Number** to appear as the additional background question on the page. The **Message Text** field displays the text from the Message Catalog for the selected message number. The delivered message set number and message number when collecting Additional Background Information are set as the defaults. The text of this message may be changed using the Message Catalog.

Ethnic Groups to Display Enter ethnic group codes to appear in the Background Information grid as available choices.

Note. If you choose to collect additional background information, the values selected to be displayed in self service should include at least one additional ethnic group for each of the racial categories, beyond what is selected in the Answer Mapping region for each racial category. In addition, it is recommended that you provide an 'Other' option for each racial category, such as Asian–Other, American Indian or Alaska Native–Other, and so on. This will provide the self-service user with a choice beyond those specific ethnic groups you have selected to display.

Ethnicity Page Edit Control

Display Only Select this check box to indicate whether this page should be open for editing or appear as display-only information.

Display Only Text If you select the **Display Only** check box, enter the **Message Set Number** and **Message Number** to appear on the page when the page is unavailable for editing. The **Message Text** field displays the text from the Message Catalog for the selected message number. The delivered message set number and message number that will be used when the page is Display Only are set as the defaults. The text of this message may be changed using the Message Catalog.

Using Self-Service Personal Attributes Data

This section discusses the new Ethnicity self-service page.

See Also

PeopleSoft Enterprise Campus Self Service 8.9 PeopleBook, "Using Self-Service Campus Personal Information"

Pages Used for Self-Service Personal Attributes

Page Name	Object Name	Navigation	Usage
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<p>Ethnicity</p>	<p>SS_CC_ETHNICITY_US</p>	<ul style="list-style-type: none"> • Self Service, Student Center, Personal Information section, other personal... dropdown, Ethnicity • Self Service, Faculty Center, My Info Go to... dropdown Ethnicity • Self Service, Campus Personal Information, Ethnicity 	<p>Students, staff, and faculty identify their ethnicity and enter details about their racial background.</p>
<p>Self Service Help</p>	<p>SS_CC_ETH_HELP_PG</p>	<p>Click the Explain link on the Ethnicity page.</p>	<p>Students, staff, and faculty review ethnicity definitions from the National Center for Education Statistics (NCES) website.</p>

Entering Ethnicity Data

Access the Ethnicity self-service page.

Betty Locherty

go to ... ▼ »

Ethnicity

There are certain governmental recordkeeping and reporting requirements for the administration of civil rights laws and regulations. In order to comply with these laws, students are invited to voluntarily self identify their race or ethnicity.

The information obtained will be kept confidential and may only be used in accordance with the provisions of applicable laws, executive orders, and regulations. When reported, data will be aggregated and will not identify any specific individual.

1) Are you Hispanic or Latino? [Explain](#)

Yes, I am Hispanic or Latino
 No, I am not Hispanic or Latino

2) What is your race? Select one or more. [Explain](#)

American Indian or Alaska Native
 Asian
 Black or African American
 Native Hawaiian or Other Pacific Islander
 White

(Optional) Which best describes your background? Select one or more.

*Background	Primary	Percentage	
<div style="border: 1px solid #ccc; padding: 2px;"> ▼ </div>	<input type="checkbox"/>	<input type="text"/>	delete

ADD BACKGROUND INFO

The Information is correct as entered.

SUBMIT

[Ethnicity self-service page](#)

Betty Locherty go to ...

Ethnicity

If the information is wrong, contact your administrator

*Background	Description	Primary
White	White	<input checked="" type="checkbox"/>

Ethnicity self-service page, display only

The appearance of this page changes, based on the settings defined on the Self Service Ethnicity Setup page. If the page is set up as display only, students and faculty are only able to see their ethnicity data on file in the system; they cannot add or update it through Campus Self Service.

Ethnicity questions are asked in two parts. First, self-service users may indicate whether they are or are not of Hispanic or Latino origin. Second, users may indicate their race. Users can click the **Explain** link to access the Self Service Help page that describes the way to answer the two questions, based on information from the NCES website: http://nces.ed.gov/statprog/2002/std1_5.asp

When a self-service user answers Question 1, the system inserts a value matching the Self Service Ethnicity Setup Answer Mapping for the respective answer into the Ethnicity records.

When a self service user answers Question 2, the system inserts values matching the Self Service Ethnicity Setup Answer Mapping for the respective answers into the Ethnicity records. For example, if the user selects *Asian* and 'Asian' is the ethnic group mapped to that answer on the Self Service Ethnicity Setup Answer, a row for Asian will be inserted into the ethnicity tables.

The Background Information grid only appears if you have set it up in the Additional Background Information section of the Self Service Ethnicity Setup page.

When collecting additional background information, the values that you selected in the Answer Mapping section of the Self Service Ethnicity Setup do not appear in the Background prompt. The values that do appear have been selected in the Ethnic Groups to Display on the Self Service Ethnicity Group page and match the self-service user's answers to the questions.

For example, when the user selects 'Yes, I am Hispanic or Latino' and also selects the American Indian or Alaska Native checkbox, only those active, current ethnic groups selected in Ethnic Groups to Display on the Self Service Ethnicity Setup that map to Hispanic or American Indian EEO Ethnic Groups will display in the Background prompt

Finally, users must click the **The Information is correct as entered** check box to confirm their selections and **Submit** their information. Even if users choose not to answer the questions, they will be prompted to select **The Information correct as entered** to indicate that they have reviewed the survey questions.

The IPEDS Ethnicity survey questions are optional. If a self-service user does not wish to divulge the information, they may simply leave the questions unanswered and select the **The Information is correct as entered** check box then select **Submit**.

A detailed technical red paper, including data examples, is available on Oracle's Metalink3 website.

See Also

"Campus Solutions IPEDS and Ethnicity Red Paper," posted to Metalink3 in June 2009.

Managing Relationships Data

This section discusses changes to relationship functionality.

You can now create the same relationship between the same two people on the Relationships page. The system validates the **Effective Date** and **Status** of the relationships. As long as the new relationship is not concurrent with the existing, the system does not return an error, allowing you to track remarriages, for example.

See Also

PeopleSoft Enterprise Campus Community Fundamentals 8.9 PeopleBook, "Managing Biographical Information," Managing Relationships Data