

Oracle's PeopleSoft 8.9MP1  
Student Records  
Changes and Updates for CS  
Bundle #13

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January 2008

## Changes and Updates for CS Bundle #13

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# PeopleSoft Student Records Documentation Updates for CS Bundle #13

**Note.** This document is an update to the *PeopleSoft Enterprise Student Records 8.9 PeopleBook*. It describes the Product Update ID #699733 that was posted to Customer Connection in January 2008. Use this document in conjunction with your PeopleBooks to maintain a complete set of documentation.

This document discusses changes related to updates and fixes delivered with CS Bundle #13. Specifically, it discusses changes to:

- Program actions that produce a warning message.
- Enrollment Actions for classes with an overridden grading basis.
- The Grade Roster page.
- Faculty Center – My Teaching Schedule.
- Display of Advisor phone details.

## Program Actions that Produce a Warning Message

This section discusses a warning message that now appears when users enter a program action for a record in which future active terms with no enrollment exist.

### Understanding Program Actions Where Future Active Terms With No Enrollment Exist

If users enter certain program actions and a student is active in a future term or terms, where the start date of the term is after the effective date of that program action, and the student has no enrollment in the term or terms, the system displays a warning message.

The program actions affected by future active terms with no enrollment are:

Code	Description	Status
COMP	Completion of Program	Completed Program
DISC	Discontinuation	Discontinued
DISM	Dismissal	Dismissed
LEAV	Leave of Absence	Leave of Absence
SPND	Suspension	Suspended

Code	Description	Status
TRAN	Transfer to Other Career	Completed Program
VDIS	Voluntarily Discontinued	Discontinued
WADM	Administrative Withdrawal	Cancelled

Users can still save the program action change when they receive the warning message.


If you change the severity of the message (Message Catalog entry 14600, 870) to **Error**, users cannot save the change to the program action.

To access the Message Catalog, select PeopleTools, Utilities, Administration, Message Catalog.

### Example of the Message Catalog Page

#### Message Catalog

**Message Set Number:** 14600

**Description:**  


**Short Description:**


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**Messages** Find | View 100 | First 857 of 859 | Last

**Last Update Timestamp:** 11/18/2007 1:54PM + -

**Message Number:**

**Severity:**  

**Message Text:**  

**Explanation:**

[Message Catalog page](#)

#### See Also

PeopleSoft Enterprise Student Records 8.9 PeopleBook, "Managing Student Programs, Plans and Subplans," Understanding Program Actions Where Future Enrollments Exist

## Enrollment Actions for Classes With an Overridden Grading Basis

This section discusses the use of the **Grading Basis** check box on the Class Overrides tab in the Enrollment Request and Quick Enroll components.

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## Overriding a Grading Basis for a Class

If you select the **Grading Basis** check box on the Class Overrides tab when you add or change a grade using the Enrollment Request or Quick Enroll components, the STDNT\_ENRL.OVRD\_GRADING\_BASIS is set to Y if the request posts successfully.

If you perform an enrollment action on an existing STDNT\_ENRL row (that is, the action is not Enroll or Swap), the **Grading Basis** check box on the Class Overrides tab is automatically selected (ENRL\_REQ\_DETAIL.OVRD\_GRADING\_BASIS is set to Y), if the class has an overridden grading basis (STDNT\_ENRL.OVRD\_GRADING\_BASIS = Y).

If the enrollment action is **Remove Grade**, the **Grading Basis** check box is not available for edit, regardless of a user's enrollment override security, to prevent a grade override being reversed.

For actions other than **Remove Grade**, if you clear the **Grading Basis** check box on the Class Overrides tab for a class that has an overridden grading basis, the STDNT\_ENRL.OVRD\_GRADING\_BASIS is updated to N.

### See Also

PeopleSoft Enterprise Student Records 8.9 PeopleBook, "Processing Class Enrollment Transactions," Adding or Updating Quick Enrollment Requests

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## Grade Roster Page

This section discusses the following changes to the Grade Roster page:

- Addition of the **Converted Roster Grade** field (administrative and Self Service pages).
- Redesign of Meeting Information data (Self Service page).

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## Converted Roster Grade Field

When one or more roster grades has a value defined in the **Convert to Grade** field on the Grading Scheme Table page, the **Converted Roster Grade** field appears on the Grade Roster page.

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## Example of the Grading Scheme Table page

### Grading Scheme Table

Find | View All First 1 of 1 Last

**SetID:** PSUNV      **Grading Scheme:** UGD      + -  
**'Effective Date:** 01/01/1900      **'Status:** Active      + -  
**'Description:** Undergraduate Grading Scheme      **Short Desc:** Undergrad

---

Find | View All First 2 of 8 Last

**Grade Basis**  
**'Grade Basis:** GRD      Graded       **Include in GPA**      + -  
**Formal Description:** Graded       **Grade Required**  
**Grade Basis Convert:**       **Elective Grade Basis**  
**Grade Basis Choice Default:**        **Print On Transcript**  
 **Print Grade Basis Desc**  
 **Audit Grade Basis**

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Find | View All First 2 of 13 Last

**Grade Input**  
**'Grade Input:** A+      **Convert To Grade:** A      + -  
**'Description:** Excellent  
**'Short Desc:** Excellent       **Exclude Progress Units**  
**Grade Points:** 0.000      **'Grade Category:** NONE  
**Complete:**        
 **In Progress Grade**       **Include in GPA**       **Earn Credit**       **Valid Attempt**       **Include in Self Service**

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**Drop/Withdraw Penalty Grades**  
**Drop with Penalty:**            **Withdraw with Penalty:**        
**Drop with Greater Penalty:**            **Withdraw with Greater Penalty:**

[Grading Scheme Table page](#)

## Page Used to Enter Grades Online

Page Name	Object Name	Navigation	Usage
Grade Roster	GRADE_ROSTER1	Curriculum Management, Grading, Grade Roster, Grade Roster	Enter official grades and requirement designation grades, view enrollment summary information, and add transcript notes.

## Using the Grade Roster Page to Enter Grades

Access the Grade Roster page.

Grade Roster Type		Grade Roster							
Find First 2 of 2 Last									
<b>Term:</b>	2005 Sum	<b>Class Nbr:</b>	1254 Perspectives on the Present						
<b>Session:</b>	Twelve Wk	<b>Catalog:</b>	HISTORY 100						
<b>Section:</b>			1						
<b>Seq Nbr:</b>			2						
<b>Roster Type</b>									
Final Grade	Final Grade	<input type="checkbox"/> Display Unassigned Roster Grade Only							
<b>Approval Status:</b>	Not Reviewed								
ID	Name	Roster Grade	Converted Roster Grade	Official Grade	Career	Grading Basis	Final Roster Status	Detail	Note
1 SR12206	Kalombo,Chantal	<input type="text"/>			Undergrad	P/NP	Pending	<a href="#">Detail</a>	<a href="#">Note</a>
2 SR12201	Keshishi,Khanom	A+	A	A	Undergrad	Graded	Posted	<a href="#">Detail</a>	<a href="#">Note</a>
3 SR12202	Lancet,Amit	B		B	Undergrad	Graded	Posted	<a href="#">Detail</a>	<a href="#">Note</a>
4 SR12210	Omar,Raad	<input type="text"/>			Undergrad	Graded	Pending	<a href="#">Detail</a>	<a href="#">Note</a>
5 SR12212	Pople,John	<input type="text"/>			Graduate	Graded	Pending	<a href="#">Detail</a>	<a href="#">Note</a>
6 SR12031	Ruiz,Robert			WF	Undergrad	Graded	Graded	<a href="#">Detail</a>	<a href="#">Note</a>

[Grade Roster page](#)

The **Converted Roster Grade** field continues to appear when grades are posted.

### Page Used to Enter Grades Through Self Service

Page Name	Object Name	Navigation	Usage
Grade Roster	SS_GRADE_ROSTER	Self Service, Faculty Center Click the Grade Roster icon on the Faculty Center page.	Instructors view or enter grades, update the roster's approval status, and post grades.

### Entering Grades Through Self Service

Access the Self Service Grade Roster page.

ID	Name	Roster Grade	Converted Roster Grade	Official Grade	Grading Basis	Program and Plan	Level
1 SR12206	<a href="#">Kalombo,Chantal</a>	<input type="text"/>			P/NP	Liberal Arts Undergrad-1990 - Biology (BS)	Freshman
2 SR12201	<a href="#">Keshishi,Khanom</a>	A+	A	A	Graded	Liberal Arts Undergrad-1990 - Undeclared Undergraduate	Freshman
3 SR12202	<a href="#">Lancet,Amit</a>	B		B	Graded	Liberal Arts Undergrad-1990 - Philosophy (BA)/English Minor	Freshman
4 SR12210	<a href="#">Omar,Raad</a>	<input type="text"/>			Graded	Liberal Arts Undergrad-1990 - Mathematics (BA)	Freshman
5 SR12212	<a href="#">Pople,John</a>	<input type="text"/>			Graded	Graduate Liberal Arts Programs - Undeclared-Graduate	
6 SR12031	Ruiz,Robert			WF	Graded	Liberal Arts Undergrad-1990 - Sociology	Freshman

[Grade Roster page](#)

The **Converted Roster Grade** field appears on the Self Service Grade Roster page when one or more roster grades has a value defined in the **Convert to Grade** field on the Grading Scheme Table page.

## Meeting Information

Meeting Information data on the Self Service Grade Roster page has been redesigned.

## Example of the Self Service Grade Roster Page

### Faculty Center

### Grade Roster

 [View FERPA Statement](#)

### HISTORY 100 - 1 Perspectives on the Present

#### Lecture (1254)

2005 Summer | Twelve Week | PeopleSoft University | Undergraduate

Meeting Information			
Days & Times	Room	Instructor	Meeting Dates
MoWeFr 8:00AM - 8:50AM	Angel 100	Aurie Edmunson, Edward Litman	5/23/2005 - 8/14/2005

\*Grade Roster Type

\*Approval Status

Display Unassigned Roster Grade Only

[REQUEST GRADE CHANGE](#)

### See Also

PeopleSoft Enterprise Student Records 8.9 PeopleBook, "Grading Students," Entering Grades Online

PeopleSoft Enterprise Campus Self Service 8.9 PeopleBook, "Using Faculty Center," Entering Grades Through Self Service

# Faculty Center – My Teaching Schedule

This section discusses changes to My Teaching Schedule data on the Faculty Center page.

## Changes to My Teaching Schedule Data

The action icons now appear at the beginning of each class row.

The **Enrolled** field now appears next to the **Class Name** field.

**Class Dates** appear for each meeting pattern (Days and Time) row – for example, see PHILO 372-1 and PHILO 372-1L.

The **Location** field is now the **Room** field.

A distinct row appears for each meeting pattern assigned to a class: **Days and Time**, **Room** and corresponding **Class Dates**.

## Example of the Faculty Center Page

**Edward Litman** My Info

[faculty center](#)
[advisement](#)
[class search](#)
[faculty search](#)
[learning management systems](#)

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**Faculty Center**

2000 Spring | PeopleSoft University [change term](#)

Show all classes
  Only classes with enrollment
  View My Weekly Schedule

[Class Roster](#)
[Gradebook](#)
[Grade Roster](#)
[Learning Management System](#)

My Teaching Schedule > 2000 Spring > PeopleSoft University							
	Class	Class Name	Enrolled	Days and Time	Room	Class Dates	
	<a href="#">ANTHRO 401-SR LEC 1286</a>	Peoples of Prehistory (Lecture)	6	TBA	TBA	Jan 10, 2000-May 10, 2000	
	<a href="#">ANTHRO 402-SR LEC 1287</a>	Peoples of the World (Lecture)	0	TBA	TBA	Jan 10, 2000-May 10, 2000	
	<a href="#">ARTHIST 322-1 LEC 1141</a>	Gothic Sculpt (Lecture)	10	MoWeFr 3:00PM - 3:50PM	TBA	Jan 10, 2000-May 10, 2000	
	<a href="#">ENGLCOMP 200-1 LEC 1245</a>	English Composition II (Lecture)	2	TuTh 10:00AM - 11:20AM	Lindley 107	Jan 10, 2000-May 10, 2000	
	<a href="#">HISTORY 348-1 LEC 1353</a>	Labor in American Society (Lecture)	23	TuTh 2:00PM - 3:20PM	TBA	Jan 10, 2000-May 10, 2000	
	<a href="#">PHILO 372-1 LEC 1566</a>	Contemporary Moral Issues (Lecture)	4	MoWeFr 7:00AM - 7:50AM	King 106	Jan 10, 2000-Mar 21, 2000	
				Fr 12:00PM - 12:50PM	Angel 311	Feb 15, 2000-Mar 30, 2000	
				TBA	TBA	Jan 12, 2000-May 1, 2000	
	<a href="#">PHILO 372-1L LAB 1567</a>	Contemporary Moral Issues (Laboratory)	4	TuTh 11:00AM - 12:20PM	Lindley 100	Jan 10, 2000-May 10, 2000	
				TBA	Bush 1100	Feb 13, 2000-May 2, 2000	
				Tu 7:00PM - 9:30PM	Lindley 107	Jan 10, 2000-May 10, 2000	
				MoWeFr 12:00AM - 12:50AM	TBA	Feb 25, 2000-Mar 15, 2000	

[Faculty Center page](#)

**See Also**

PeopleSoft Enterprise Campus Self Service 8.9 PeopleBook, "Using Faculty Center"

## Display of Advisor Phone Details

This section discusses changes to the display of Advisor phone details:

- On the Student Center page.
- On the View My Advisors and Academic Advisement Committee pages.

### Displaying Advisor Phone Details on the Student Center Page

You can now indicate whether to use the Advisor's preferred phone number or to specify the Advisor's phone type to display in the Advisor section of the Student Center. This setup controls the phone number on the Student Center page only.

### Page Used to Set Up a Self Service Center

Page Name	Object Name	Navigation	Usage
Student Center Options	SSS_STDNCTR_OPT	Set Up SACR, Common Definitions, Self Service, Student Center	Define the sections that you want to appear to your students in the self-service Student Center.

### Defining Self-Service Student Center Setup Options

Access the Student Center Options page.

**Student Center Options**

Last Update DateTime: 11/18/2007 1:33:50PM      User ID: PS

Note:

**Major sections to be displayed on the Student Center**

<input checked="" type="checkbox"/> Show Academic Section <input checked="" type="checkbox"/> Show Finances Section <input checked="" type="checkbox"/> Show Personal Info Section <input checked="" type="checkbox"/> Show Admissions Section <input checked="" type="checkbox"/> Show Holds Section	<input checked="" type="checkbox"/> Show To Do List Section <input checked="" type="checkbox"/> Show Enrollment Dates Section <input checked="" type="checkbox"/> Show Advisor Section <input checked="" type="checkbox"/> Show Links Section
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**Advisor Section**

Show advisor phone number

Use Advisor's Preferred Phone  
 Use This Phone Type:

[Student Center Options page](#)

## Example of the Student Center Page

The screenshot shows the 'Amit's Student Center' page. It features a navigation bar with 'Academics' and 'Finances' sections. Under 'Academics', there are links for 'Enrollment' (My Class Schedule, Wish List, Add a Class, Drop a Class) and 'Academic History' (Grades, Degree Progress). A search box for classes is present. The '2008 Spring Schedule' table lists a class 'SOC 315-2 LEC (1930)' with a detailed schedule: MoWeFr 8:00AM - 8:50AM, Angel 100; MoWeFr 9:00AM - 9:50AM, King 105; TuTh 8:00AM - 9:20AM, Lindley 100. Location is TBA. A 'weekly schedule' link is also visible. The 'Finances' section shows a message: 'We are unable to display your account at this time. To access this information...'. The 'Advisor' section lists 'Program Advisor' Edward Litman (818/920-2248) and the 'Test Review Committee'.

### Student Center page

The Advisor's preferred phone number appears in the Advisor section.

## Displaying Advisor Phone Details on the View My Advisors Page and the Academic Advisement Committee Page

Use the new Other page in the Student Records component (SSR\_SS\_ENRL\_OPT) to control the display of advisor/committee members' phone details on the View My Advisors page and the Academic Advisement Committee page.

## Page Used to Set Up Student Records Self Service

Page Name	Object Name	Navigation	Usage
Other	SSR_SS_OTHR_OPT	Set Up SACR, Common Definitions, Self Service, Other	Controls the display of advisor/committee members' phone details on the View My Advisors page and the Academic Advisement Committee page.

## Defining Student Records Setup

Access the Other page.

Enrollment Class Search **Other**

Last Update DateTime: 11/18/2007 1:33:40PM User ID: PS

Note:

**My Advisor Pages**

Show advisor phone number

Use Advisor's Preferred Phone

Use This Phone Type:

[Other page](#)

### Example of the View My Advisors Page

Amit Lancet

View My Advisors

Notify	Name	Phone	Committee Name	Career	Program
<input type="checkbox"/>	<a href="#">Litman,Edward</a>	818/920-2248		Undergraduate	Liberal Arts Undergrad-1990
	Abarca, Antonio	323/954-1164	<a href="#">Test Review Committee</a>	Undergraduate	Liberal Arts Undergrad-1990
<input type="checkbox"/>	<a href="#">Baylor,Mara</a>	323/658-2914	<a href="#">Test Review Committee</a>	Undergraduate	Liberal Arts Undergrad-1990
<input type="checkbox"/>	<a href="#">Padilla,Edward</a>	818/937-6329	<a href="#">Test Review Committee</a>	Undergraduate	Liberal Arts Undergrad-1990

[View My Advisors page](#)

### Example of the Academic Advisement Committee Page

Amit Lancet

Academic Advisement Committee

Test Review Committee

Name	Committee Role	Phone
Abarca, Antonio	Administrative Support	323/954-1164
Baylor, Mara	Chair of Committee	323/658-2914
Padilla, Edward	Academic Member of Committee	818/937-6329

[Academic Advisement Committee page](#)

Note. You should select the same Advisor phone number value on the Student Center Options page and the Other page in the Student Records component.

**See Also**

PeopleSoft Enterprise Campus Self Service 8.9 PeopleBook, "Setting Up Student Records Self Service"

PeopleSoft Enterprise Campus Self Service 8.9 PeopleBook, "Using Self-Service Academic Records"